

# SAC Minutes

December 8, 2021

7:00 pm

Meeting called by David O'Brien

Virtual

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**Attendees:**

- Trish Cuvelier – Teacher Representative, Grade 1/2
- Margaret Berringer – Staff Representative, Administrative Assistant
- Lesley Publicover – Parent Representative (New)
- Heather Napoli – Parent Representative (New)
- Shelly Mills – Community Representative (New)
- David O'Brien – Principal
- Chris Buckley – Outgoing Chair

## *Minutes*

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### **Agenda item:** Introductions

**Discussion:** Each member briefly introduced themselves. Outgoing Chair Chris Buckley, wished everyone well and to keep up the terrific work and learning happening at ESM.

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### **Agenda item:** Elections

**Discussion:** Elections were held for Chair and Vice-Chair. Leslie was elected Chair and Heather Napoli agreed to be Vice-Chair. Shelly Mills graciously accepted the position of our new Community Representative.

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### **Agenda item:** School/Staff Update

**Discussion:** Current Enrollment: 60 students

- 5 in Pre-Primary
- 55 in ESM
- Staff:
  - Core French - Colin Furlong
  - Resource and Learning Centre: full time 3 days a week - Carrie Nelson
  - EPA allotment - Janice Dean
  - Music and PE - Michelle James (Music) & Joel Irvine (Physical Education)
  - Band 5 and 6 - Jackie Crowell
  - Guidance - Tracy Beaton
  - Pre-Primary - Susan Long/Krista Zinck
  - Primary - Melanie Connors Blades
  - Grade ½ - Trish Cuvelier

- Grade ¾ - Kelly Bradbury
- Grade ⅝ - Peggy MacEachern
- Community Outreach Worker - Mikida Green-Andrea

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**Agenda item:** Principal's Report

**Discussion:** David briefly discussed the following:

- Boys club up and running every 2 weeks with Mikida from SchoolsPlus
- Provincial conference day: focus on science of reading by teachers
- Strong Girls up and running with Mrs Cuvelier
- Technology: one to one Chromebook. Some have been updated
- Halloween celebrations
- October: treaty education month
- Remembrance day assembly
- Friday phone calls
- Assemblies
- Ribbons for assemblies
- Lions Club: a donation to our breakfast club
- Coats for kids program : Knights of Columbus
- Terry Fox
- Poppy campaign
- School Photos: Any feedback?
- Healthy schools Grant application: snowshoes

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**Agenda item:** Maintenance and Safety

**Discussion:** David provided an update on maintenance and safety issues that have been addressed and/or requested by the school.

- Repainted the parking lot and lines
- Oil tank fitted with whistle to prevent overfill: recently tested.
- Bus evacuation drills
- Lockdown drills
- Fire drills
- Covid Protocols:
  - All visitors double vaccinated to enter
  - Masking and sanitation protocols being well followed with daily reminders
  - Not cohorting at recess and lunch

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**Agenda item:** Student Success Plan

**Discussion:** David provided an overview of ESM's current goals and action plans.

- Student Success Plan: Currently revising goals with staff
  - Literacy : students at grade level by the end of grade 2 and maintain that
  - Math: students will improve their abilities in math
  - Focus on mental math in grade 5: Increasing procedural fluency through the use of Effective practices in math classes.
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- Literacy Project P-2: Goal: All students at grade level for reading this year.
  - Data collection every 6 weeks, use of collaboration time, provision of time for collaboration and time on task one-on one with UIT
  - Data being used to drive instruction
  - Literacy coach
- Professional development:
  - Major focus on literacy: Using both external and internal sources. Internally we are using collaboration to share knowledge. When teachers want to know how to move a student forward, they talk to each other and share ideas, strategies and knowledge.
  - 2 teachers receiving extensive gr 5 PD on Procedural fluency.
  - 2 teachers doing resource training, extensive mix of asynchronous and synchronous training.
  - Teacher professional growth plans aligned to these ideas.

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**Agenda item:** Classroom Funding

**Discussion:** David spoke to the committee regarding funding for our classroom teachers. David would like to support our teachers by providing them with funds to purchase supplies for their classrooms as most of our teachers have been purchasing these materials from their own pocket.

- The committee unanimously agreed to provide each classroom teacher with \$300 from the SAC budget.
- Leslie provided the committee with an overview regarding the SAC budget/funding and the process to carry-over funds into the next school budget.

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***Other Information***

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**Next SAC meeting** to be held via Google Meet – January 20, 2022 with a snow date of January 27th, 2022 at 7:00 PM