

# SAC Virtual Meeting Minutes

November 3, 2020

3:29 pm

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**Attendees:** Shelley Myra, Principal  
Sissy Berringer, School Support Staff  
Emily Hubley, SAC Chair  
Chris Buckley, SAC Co-Chair  
Trish Cuvelier, Grade 5/6 Teacher  
Lorie-Ann Mills, Community Member

## *Minutes*

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**Agenda item:** Approval of Minutes

**Discussion:**

The Minutes were approved without amendment. Motion put forth by Chris Buckley and seconded by Trish Cuvelier.

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**Agenda item:** Welcome New Parent Member Appointments and Election of SAC Chair

**Discussion:**

Shelley welcomed everyone and thanked our new members for their nominations. Shelley explained the nomination process and requested nominations for the SAC Chair.

Emily put forth her name as Chair. Chris Buckley and Sissy endorsed the nomination.

Sissy put forth her name as Secretary. Chris Buckley and Lorie Mills endorsed the nomination.

Chris Buckley was nominated as Co-Chair (in the event an Emergency meeting had to be called and Emily was unable to attend) – Lorie Mills and Sissy Berringer endorsed the nomination.

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**Agenda item:** Review and Appointment of Membership and Terms of Service

**Discussion:**

Shelley explained the By-laws. She explained that Emily will receive and sign off on the By-Laws. These would then be sent to the Office of the RED at Central Office.

**Amendments to By-Laws:**

Two community members changed to One Community Member

Length of Term changed from three – one-year terms to a three-year term.

Under structure of Council, last bulletin to read - one

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**Agenda item:** Review SAC Budget

**Discussion:**

Shelley explained that as of today's date, there is \$2,277.13, and the school will be given \$5000 +\$1.00 for every student.

The Home & School Budget can also be used to assist the SAC.

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**Agenda item:** SAC Funding Proposal – Grade P/1

**Discussion:**

Shelley discussed the proposal from Peggi’s P/1 class for Chromebooks which was dated September 29, 2020. Shelley explained briefly about HRCE’s Plan “B”. The students in P/1 do not have Chromebooks, unlike all the other classes. Peggi would like to practice with her students in the event we have to revert to at home learning.

Chris inquired as to price. The procurement process for the HRCE was discussed at this time.

Lorie felt that \$4000 is a large request with our limited budget. However, with skating and the swim programs on hold for this year, this would be a good year to purchase the technology.

Chris supports the request and wanted to ensure that the Chromebooks belonged to the school. Shelley explained that should the school shut-down, the Centre will provide technology for students – however, Peggi needs to ensure the children will know how to use the technology, without Chromebooks, she is unable to teach them the necessary skills.

Lorie would like to see the expense split between Home & School and the SAC.

Chris made a motion to buy three (3) new Chromebooks for now and then revisit once we find out how much is in the Home & School Budget.

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**Agenda item:** Duties and Roles of Committee

**Discussion:**

Shelley explained the following:

Emily would be responsible for preparing the Agenda and Zoom meeting invites.

Sissy would be responsible for recording and preparing the Minutes and Shelley would email minutes to Emily & Chris.

Emily contacts Shelley and they review the minutes together before publishing

Shelley is only here to support and help the Council

Shelley explained about the number of meetings required (6) and will email all SAC members the dates.

Shelley went over each Members length of service:

Emily Hubley, SAC Chair – term expires September 2023

Chris Buckley, SAC Co-Chair – term expires September 2023

Trish Cuvelier, Teacher Representative – term expires September 2021

Lorie Mills – Community Representative – term expires September 2021

Sissy Berringer – Support Representative – term expires September 2021

Shelley once again congratulated Emily and Chris on their nominations. Shelley acknowledged all the work and contributions made by Leslie Publicover in her previous role as SAC. Leslie put her heart and soul in everything that she did for this School, Students, Staff and the Community.

Shelley suggested it would be nice if the SAC Chair and SAC Co-Chair, Emily Hubley and Chris Buckley introduced themselves to the Home and School Committee. Shelley collaborated with Emily as to how to connect with Home and School by way of facilitating a Zoom meeting.

### ***Other Information***

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Next SAC meeting to be held via Zoom – Wednesday, December 2, 2020 3:15 pm – 3:45 pm