



# School Advisory Council Annual Report – June 2026: 25-26 School Year

School	East St. Margaret’s Elementary School
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SAC Chair:			
SAC Parent members: Heather Napoli (Chair) Dr. Elizabeth Hallett (Vice-Chair)	SAC Community Members: Shelley Mills	SAC Staff Members: Wendi Tekamp (Principal) Lauren Bowes (SAC secretary) Melanie Connors-Blades	SAC Students Members: None

Please describe a summary of work undertaken by the SAC to improve student achievement and school performance.

Throughout the 2025–2026 school year, the School Advisory Council (SAC) focused its work on directly supporting the School Success Planning (SSP) goals in literacy, mathematics, and student well-being. A key area of impact was enabling staff collaboration time to strengthen instructional practice. SAC funding was used to provide substitute coverage for structured teacher collaboration sessions, allowing staff to plan, review student data, and align instructional approaches in literacy and computational fluency. This supported more consistent, research-informed instructional planning across Primary–Grade 6.

In addition to supporting instructional collaboration, SAC contributed to enhancing school-wide programming that promotes student engagement and well-being. This included continued support for experiential learning opportunities, such as identifying the Swim to Survive program. SAC also engaged in ongoing discussions related to school climate and safety, including supervision during unstructured times.

The SAC also played an important role in strengthening school-community alignment and governance practices. Work continued on bylaw clarification, membership representation, and meeting structures (including email voting), with a focus on improving participation and ensuring quorum. SAC meetings regularly included principal updates on SSP progress, staffing, programming, and student achievement data, ensuring shared understanding of school priorities.

Please list any significant milestones and success stories that the SAC would like to highlight.

A key milestone this year was SAC approval of funding to support teacher collaboration time through substitute coverage, which directly enabled structured planning sessions focused on literacy instruction and student learning outcomes. Teachers reported these sessions as highly productive and directly connected to classroom implementation.

Another milestone was SAC support for 2026–2027 student supply funding, helping to ensure equitable access to required learning materials for all students and reducing barriers for families.

SAC also contributed to strengthening school-wide programming and student engagement opportunities, including continued support for experiential learning through continued discussions about the previous swim program and identifying the Swim to Survive programming. This initiative supported student well-being, physical literacy, and community-based learning experiences.

Finally, SAC engaged in discussion of the holiday concert format and attendance structures, with attention to ensuring compliance with fire code regulations and maximum occupancy limits in the school gymnasium. This reflects the SAC’s continued focus on student safety and responsible use of shared school spaces.

Please describe any related sub-committee work undertaken by SAC members (e.g., School Options Committee).

None to report

**Statements of Revenues and Expenditures:**

Expenditures supporting the school improvement plan (e.g., providing resources to support math and literacy instruction).

[https://docs.google.com/spreadsheets/d/19x9mQ46ZtxK9rw4Onwa9ju9MS8YDMAWW/edit?usp=sharing\\_eil\\_se\\_dm&rtpof=true&sd=true&ts=6a158d35](https://docs.google.com/spreadsheets/d/19x9mQ46ZtxK9rw4Onwa9ju9MS8YDMAWW/edit?usp=sharing_eil_se_dm&rtpof=true&sd=true&ts=6a158d35)

Please see link above for a statement of revenues and expenditures for the SAC 25-26 School year.

Expenditures supporting policy development and implementation (e.g., supporting and promoting new policies).

See above.

Expenditures covering operational expenses; up to 20 per cent of provincial SAC funding may be used as operational expenses, if necessary, to encourage and support member participation).

See above.

Please return to School Supervisor by **Monday, June 15, 2026**. Thank you.