



ESM Home & School Association General & Executive Meeting

Wednesday, April 29, 2026 · 6:00 p.m.

Attendees

EXECUTIVE TEAM

Leah Noble, Chair

Lauren Bowes, Secretary

Courtney Allan, Member-at-Large

Wendi Tekamp, Principal

GENERAL MEMBERSHIP

Nicole McInnis

Joan Olivella

REGRETS

Lesley Publicover, Vice-Chair

Agenda


Principal's Welcome Message

Approval of Meeting Minutes - April 8, 2026 - TABLED

Spring Fling Committee Update

Committee Co-Chair Nicole McInnis presented the following update on the 2026 Spring Fling coming up on Saturday, May 30, 2026:

1. To date, we've raised \$2450 in monetary donations. \$950 has been submitted to the school in cash & cheques, and \$1500 has been donated online. Wendi Tekamp will reach out to Finance to request a listing of all the donations received online.
 2. An order with GLOW events is being finalized and a contract will be forwarded to the ESM Office for approval once it's ready. Nicole McInnis will reach out to GLOW to discuss the deferral of the deposit, and Wendi Tekamp will reach out to Finance to inquire if HRCE has a vendor agreement in place with GLOW.
 3. There are already lots of volunteers committed to the Spring Fling, but we still need more. A call for volunteers will be included in the May 2026 ESM Monthly Newsletter.
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4. Going forward, all purchases should be made with the ESM VISA whenever possible. ESM is restricted to following the HRCE policies re: School Based Funds, Purchasing, and VISA usage. Home & School operates as a dependent entity of ESM, and is therefore, also restricted to the same policies. In the future, a “cheat sheet” will be drafted for Home & School to reduce any confusion.

Development of a Community Engagement Survey

The development of an engagement survey is tabled at this time. As an alternative to the survey, Home & School will set up information tables at events so that people can ask questions, sign up for committees, and provide contact information.

One suggestion to improve engagement is the sending of a reminder text/email 1 hour before each meeting.

Funding/Initiatives

Money is available in the Home & School accounts for programming, and the Home & School Association has a desire to provide funding for student programming - both educational and entertaining. Additional programming outside of the classroom is determined by the teaching and administrative staff. Information will be passed along to staff that funding for programming is available through the Home & School Association should they wish to request funding. Any programming Home & School would like to do that is not requested by ESM staff would be scheduled in the evenings or on weekends.

It was also suggested that staff be surveyed for their wishlist of wants/needs. Anything not covered by the various funding streams provided by HRCE would be considered by Home & School.

Potential Fundraisers for 2026-2027 - TABLED

Adjournment

Leah Noble motioned to adjourn the meeting. Courtney Allan seconded the motion. All in favor. Meeting adjourned at 6:52 PM.