

SAC Meeting Minutes



Tuesday, April 14, 2026 · 6:00 – 7:00 pm · Google Meet

Attendees:

Heather Napoli, Chair - Parent Representative (2024-2027)
Liz Hallett, Vice-Chair - Parent Representative (2024-2027)
Lauren Bowes, Secretary - Support Staff Representative (2025-2026)
Wendi Tekamp – Principal (2025-2026)
Melanie Connors Blades - Teacher Representative (2025-2026)
Shelley Mills – Community Representative (2025-2027)

Regrets:

NONE

Approval of Minutes for Previous Meeting

Heather Napoli motioned to approve the minutes from the February 24, 2026 meeting; Shelly Mills seconded the motion. No changes were indicated in discussion. All in favor. Motion carried.

OLD BUSINESS

SAC Budget - Operational Costs

Wendi Tekamp confirmed with the HRCE that 20% of SAC funding can be allocated to ESM operational costs, not SAC operational costs.

Sound System

Wendi Tekamp reported that there is no new sound system needed at this time.

SAC Bylaw Update

Wendi Tekamp confirmed with her supervisor that we can continue doing votes via email when necessary with no changes to the bylaws required. She was advised that it would be a good idea to expand SAC membership to ensure we have good representation of the ESM community. No change to the bylaws is necessary to increase membership numbers.

Collaborative Literacy Learning & Planning

On April 16, 2026, ESM staff will participate in a second collaborative planning day thanks to funding from SAC.

Swim to Survive

ESM Grades 3-6 students completed their third and final Swim to Survive lesson on March 31. Thanks to the SAC effort in keeping swimming a priority at ESM.

NEW BUSINESS

Meeting Norms

Meeting norms were established to ensure productive and respectful meetings. Wendi Tekamp will open each meeting with these agreed upon norms.

Holiday Concert Attendance Control

The maximum occupancy for the ESM gymnasium is 176 people. Wendi Tekamp began a discussion to troubleshoot attendance control for the upcoming 2026-2027 Holiday Concert to ensure we stay below the maximum occupancy in the gym.

Financial Report

Lauren Bowes reported a bank balance of \$6830.04 after all expenses have cleared. That balance could be further reduced if we receive any further reimbursement requests from teachers for SAC approved classroom expense funding. At this time, \$739.95 in classroom funds remain unspent. No further expenses are anticipated for the 2025-26 school year.

Principal's Report to the SAC

Wendi Tekamp provided an update to the SAC with the following topics discussed:

1. SSP (School Improvement Plan) Cycle 2
2. Report Cards Results Term 2
3. 2026-2027 Classroom Configuration & Registrations
4. Staffing Updates
5. Professional Learning
6. Upcoming Programming

Adjournment

Heather Napoli motioned to adjourn the meeting. Melanie Connors Blades seconded the motion. All in favor. Meeting adjourned at 6:59 PM.