

# SAC Meeting Minutes



Tuesday, June 3, 2025 • 6:00 PM • Google Meet

## Attendees:

Heather Napoli, Chair - Parent Representative  
Liz Hallett, Vice-Chair - Parent Representative  
Lauren Bowes, Secretary - Support Staff Representative  
David O'Brien - Principal  
Melanie Connors-Blades - Teacher Representative  
Wendi Tekamp - Incoming Principal

## Regrets:

Shelly Mills - Community Representative  
NONE

## Approval of Minutes for Previous Meeting

Heather Napoli made a motion to approve the minutes from the May 6, 2025 meeting as presented. Liz Hallett seconded the motion. All in favor.

## Principal's Report to the SAC

David O'Brien presented the Principal's Report to the SAC:

- **Enrollment**
  - As of June 3, 2025, ESM has 82 students officially enrolled for the 2025/26 school year. We are expecting two incoming students and one outgoing student once moves have been finalized, which will bring our total enrollment to 83.
- **EXCEL Program**
  - The registration process is underway, and we are hopeful we will have enough registrants to warrant an after school program at ESM next school year.
- **Staff Allocations for 2025-26**
  - *NEW* Principal - Wendi Tekamp: 70% Principal; 30% Relief and Prep (David O'Brien will be going to a new school)
    - Wendi joined our meeting and was introduced to the SAC. Wendi is currently a teacher at Shatford Memorial Elementary School in the role of Early Literacy Support Teacher. She is also a student working on her Masters of Education and a coach at Bayview High School.
    - Wendi is happy to be [joining the team at ESM] and is very excited to get to know the community going forward.
  - *NEW* Music Teacher (Shared) - Jessica McInerney (Michelle James will be going to a new school)
  - *NEW* Phys Ed Teacher (Shared) - TBA (Jacquelyn Pettipas will be going to a new school)
  - *NEW* Librarian - TBA (Stacey Watson will be retiring)
  - *NEW* Core French Teacher 30% - TBA
  - Instrumental Music (Shared) - James LeBlanc

- Resource 50% - Colleen Cavanaugh
- Learning Centre 50% - Colleen Cavanaugh
- Early Literacy Support 50% - Melanie Connors-Blades
- School Counsellor 20% - Sarah Kilfoil
- EPA 50% - Amber Golding
- Homeroom Teachers:
  - Pre-Primary: Susan Long and Krista Zinck
  - P/1: Melanie Connors-Blades 50% and TBA 50%
  - Grade ½: Trish Cuvelier
  - Grade 3/4: TBA (Christa Spicer will be going to a new school)
  - Grade 5/6: Peggi MacEachern
- **Field Trips**
  - The following trips are booked
    - Grade 5/6 on June 12 (postponed from May 30 due to weather): Bayside Camp
    - Pre-Primary - Grade 2 on June 13: Jerry Lawrence Provincial Park
      - The Learn to Fish program will be joining us at the park and will be teaching the students in small groups how to fish.
      - Brittany Pennell will be joining us for a "Respect for Indigenous Knowledge and Nature" presentation.

## **Requests for Funding**

- David O'Brien requested funding for the following:
  - Funding for Classroom Teachers to meet Year-End Needs
  - Funding for School Supplies for September 2025
- Heather Napoli opened the discussion by stating that we have been holding onto SAC funds in the hope that we would be able to get our swim program back up and running, but many different factors have made that challenging. While we haven't given up on the swim program, we also don't want to get stuck in a holding pattern waiting for that program to come back. The SAC will continue looking into different options for the swim program as requested by Principals and Staff of ESM.
- Lauren Bowes shared with the group that we have approximately \$7500 left in the SAC account with another \$5000 expected in the fall.
- Heather Napoli made a motion to approve \$2000 in funding for classroom teachers to use at their discretion for classroom needs. Liz Hallett seconded the motion. All in favor\*.
  - Melanie Connors-Blades thanked the SAC on behalf of ESM classroom teachers.
  - Funds will be used for end of year activities, classroom improvements, classroom organization, supplies for the beginning of the school year, and other initiatives at the teachers' discretion.
- Heather Napoli made a motion to approve \$4000 in funding to be spent on school supplies for students and families for next school year. Melanie Connors-Blades seconded the motion. All in favor\*.

\*Shelly Mills voted in favor via email on June 4, 2025.

## **Innovation Grant**

The deadline for the \$10,000 Innovation Grant, which will be awarded to 25 schools, has been extended to June 13, 2025. Heather Napoli will be working on writing and submitting the grant for flexible seating and furniture renewal. She said that might not be innovative enough to be awarded the grant, but it won't hurt to try for it. If we don't receive the grant, we will hope they will offer it again next year.

## **Adjournment - 7:14 PM**