



SAC Meeting Minutes

Tuesday, November 12 · 6:00 - 7:00 pm · Google Meet

Attendees:

Heather Napoli, Chair - Parent Representative
Liz Hallett, Vice-Chair - Parent Representative
Lauren Bowes, Secretary - Support Staff Representative
David O'Brien - Principal
Melanie Connors-Blades - Teacher Representative
Shelley Mills – Community Representative

Approval of Minutes for Previous Meeting

Lauren Bowes made note that there was a change to the minutes following the meeting because Shelley Mills was able to make a change to her schedule in order to be in attendance at the November meeting.

No other changes were made.

Heather Napoli made the motion to approve the minutes. David O'Brien seconded. All members present were in favor.

Principal's Report to the SAC

David O'Brien presented the Principal's Report to the SAC. ESM has a school population of 73 students, with two new students arriving on November 18.

- **Academics & Data**

- ESM received the results of the Grade 3 Literacy and Math Provincial testing, which was conducted in Spring 2024 with the now current Grade 4 students of which there are only four students.
 - Possible Levels
 - Below Expectations
 - Approaching Expectations
 - Meeting Expectations
 - Above Expectations
 - Math Results
 - Below Expectations - 1 Student
 - Approaching Expectations - 2 Students
 - Meeting Expectations - 1 Student
 - Reading Results
 - Approaching Expectations - 2 Students
 - Meeting Expectations - 1 Student
 - Above Expectations - 1 Student
 - Writing Results

- Approaching Expectations - 2 Students
 - Meeting Expectations - 2 Students
- Ahead of testing, ESM had previously identified the students who were not meeting expectations, and those students needing support was already receiving it.
- ESM will continue to utilize the data and information gathered from the Board to work toward making sure each student is meeting expectations.
- Provincial testing is completed in Grades 3, 6, and 10
 - Data is collected to see how well schools are doing at teaching certain outcomes, and it gives schools the opportunity to see if anything has been missed.
 - Data is used to measure how well a school is performing the HRCE Diversity, Equity, and Inclusion initiatives.
- **Maintenance & Safety**
 - November Fire Drills have been successfully completed.
- **Donations**
 - The Lions Club made a \$500 donation to ESM this year. In the past, the funds have been specifically earmarked for the Breakfast Program, but this year they are allowing ESM to meet any food insecurity needs we identify - at school and at home.
- **Staff Roles**
 - Michelle Browne - 20% Marking and Prep Relief: on-site each Thursday to provide relief for teachers during their Library period as well as in-class literacy support and relief
 - Sarah Kilfoil - School Counseling: on-site each Thursday
 - Sandra Clark - Learning Support Teacher: on-site two days/week to provide learning support to students
- **Student Success Planning**
 - We will continue to have literacy, math, and well-being goals.
 - ESM is currently working working to firm our short-cycle goals, but the principal literacy goal for all of HRCE is to have every student reading at grade level by Grade 2.
- **Breakfast Program**
 - We have a full slate of incredible volunteers making breakfast for us this year, and we are so thankful to have them on the team.
 - Samantha Dawe - parent
 - Tiffany LeBlanc & Brenda Morash - parent and grandparent
 - Joan Olivella - parent
 - Gillian Penkala - parent
 - Helen Smeltzer - community volunteer
- **Upcoming School Events & Fundraisers**
 - Grand in Hand Fundraiser: Now until December 11, 2024
 - 200 squares sold at \$10 each
 - If all the squares are sold, \$1000 will go to the winning square holder (drawn by random number generator); \$1000 will go to Home & School
 - Holiday Concert: December 11, 2024 at 6:00 p.m.
 - There will be an opportunity for parents to see the concert during rehearsal as well.
 - Heather Napoli suggested advertising the rehearsal date/time for the Holiday Concert ahead of time (December Newsletter)
 - Chill Club: November 18, December 2, and December 16, 2024
 - Hosted by our SchoolsPlus Outreach Worker Jordan Lawless

- Grades Primary - 6 will be invited to attend Chill Club to enjoy their choice of quiet indoor activities every 2nd Monday from 12:20-1:00 in the MakerSpace.
 - Activities include crafts, board games, drawing, card games, etc.
 - Assessment & Evaluation Day: November 22, 2024
 - No School for Students
 - RCMP Internet Safety Presentation: November 28, 2024
 - Age appropriate presentations for all students
 - PD/Parent Teacher Conferences: December 5, 2024
 - Green Christmas Thrift Shop for Students: December 18, 2024
 - Last Day of Classes: December 20, 2024
- **Professional Development**
 - Grade P-2: [New English Language Arts Curriculum](#)
 - Grade 3/4: Math Fluency
 - Grade 5/6: Writing Focus
 - ELST & Resource Teacher: The Early Literacy Support Teacher position is new for 2024-25, so there is ongoing training for this role.
 - Principal: Creating an inclusive environment in schools.
- **[Letter to MLA Barkhouse](#)**
 - The Committee reviewed and approved the letter linked above.
 - A copy of the file above will be shared with the ESM community to be voluntarily forwarded via email to MLA Barkhouse.
 - A physical copy will be provided outside of classrooms during Parent Teacher Conferences for families to sign if they choose to do so.
 - Physical copies will be gathered and mailed to MLA Barkhouse from ESM.
- **Adjournment - 6:37 pm**